

**Community Band of Brevard**  
**Summarized Minutes of the Board of Directors Meeting**  
August 27, 2016

**Attendees**

Marion Scott, Conductor  
Connie Miller, Business Mgr.

David Scarborough, Chairman  
Mike Freeman, Publicity Mgr.

Fran Youmans, Vice Chairman  
Terri Poppell, Secretary

The meeting was held at Cozy Corner Cafe on Merritt Island.

**Old Business**

1. The Board reviewed and accepted the June 25, 2016 meeting minutes and reviewed action items during Board reports.
2. The vibe stand was repaired thanks to David Douglass and the welding shop at Craig Technologies. Still need to get the zippers repaired on the tympani covers.

**Schedule**

1. **September 11, 2016 Concert – “At the Theater: A Collection of Broadway Favorites”**  
Marion has finalized the playlist. “Amazing Grace” was added to the playlist in commemoration of 9/11.
2. **December 4, 2016 Concert -- “A Winter Concert”**  
Marion has selected a preliminary list of music and provided the list to Paige.
3. **March 26, 2017 Concert – “Director’s Choice”**  
Steve Rossi at MIHS requested that we move the date from the 19<sup>th</sup> to the 26<sup>th</sup>.
4. **Swing Ensemble**
  - a. Swing Ensemble concert was August 14, 2016 at Merritt Island HS. It was a huge success; essentially a full house. Linda Cole and Ron Starks were vocalists. Mike Freeman served as emcee. Audience members were singing along and some were even up and dancing.
  - b. Marion would like to do another concert on 12/11/16. Steve Rossi at MIHS says that date should be OK. Should be good attendance also because snowbirds will be back in town.

**Director’s Report**

Recurring problems in playing the music could be more easily resolved if rehearsal attendance was consistent.

**Business**

1. Balance as of 8/23/2016 was \$25,375.84.
2. The Swing Ensemble concert took in just over \$2000, and after factoring in auditorium rental cost, publicity, etc., profit was about \$200. This is actually better than originally expected given that this is not snowbird season.
3. Our medical and liability insurance was paid to NuVantage Insurance, \$934.00
4. **Purchase of new music folders:**
  - a. The last time we purchased folders years ago, we bought 100 numbered, embossed folders for \$8.05 each. The company we bought them from is now part of Musician’s Friend, but the quality of their folders now is not very good. Connie also evaluated JW Pepper, but they were not very high-quality folders and wouldn’t last.
  - b. We currently have enough folders for the current membership of each section, but a number of folders are quite beat up.
  - c. Connie got a sample from MyMusic Folders.com that has a clear window insert on the front, double stitching, a pencil holder, and an info card holder on the inside. Cost is approx.. \$15.95 each, but embossing cost goes down the greater the quantity ordered.

- d. Connie recommends purchasing from MyMusicFolders.com. To determine how many to order, Connie will take an inventory of how many folders are in the worst shape and need to be replaced, and will then factor in getting a few extras.

## **Publicity**

1. Mike did two sets of publicity in a short period of time-- for Swing Ensemble and for CBOB 9/11 concert.
2. Mike would like to do 2-3 sentence biographies for each member of the Swing Ensemble to put in the program for the next Swing Ensemble program.
3. Flyers for the September concert have been mailed.
4. We had two donations using Square at the Swing Ensemble concert.
5. The Board discussed the pros and cons of Joyce billing us for PR via a monthly fee versus billing us for publicity based on number of concerts per year. Mike will discuss with Joyce to find out which would be the most advantageous billing type for CBOB.
6. Mike priced new folding machines and low-end ones are \$400-500. We will need to get a new one whenever our old persnickety machine finally dies.

## **Personnel Manager (Marjorie/Christine)**

We have 4 ladies' CBOB shirts left. Dave will make an announcement to the band.

## **Librarian**

Marion has already selected the music for the December concert and gave the list to Paige.

## **New Business**

### **1. *Student involvement:***

- a. The students that Fran invites as members have to know at least 7 of the 12 scales, must be high-achievers, and study privately. Fran is proposing that each incoming student must have a letter of recommendation from either their private teacher or their band director.
  - b. Marion said we need a written policy of what the minimum qualifications are that a student needs to have before being granted membership. Board agreed that age criteria should be high school age, and anyone younger only with HIGH recommendation. Fran will continue working on the student membership criteria to go into effect on September 21, 2016.
  - c. Marion also said we should establish a standard instrumentation that we shoot for as a target. This would help avoid getting lopsided by having way too many saxophones, etc.
2. Dave received information about the Brevard Cultural Arts Showcase at the King Center on October 30 from Noon-6:00pm at the King Center. Because the deadline is already too close, the Board discussed and agreed to pass on this event this year, but plans to participate in Fiesta Brevard in Cocoa Village in April. Then we would also be better prepared to participate in the Cultural Arts Showcase in Oct. 2017.

**Next Meeting:** October 8, 2016 at Cozy Corner in Merritt Island. Eat at 9 am and meeting will start at 9:30.