

Community Band of Brevard
Minutes of the Board of Directors Meeting
August 12, 2017

Attendees

Marion Scott, Conductor	David Scarborough, Chairman	Fran Youmans, Vice Chairman
Terri Poppell, Secretary	Connie Miller, Business Mgr.	Cheree Colman, Asst. Librarian
Marianne Rigolini, Asst. Librarian	Mike Freeman, Publicity Mgr.	

Old Business

1. The Board reviewed and accepted the May 13, 2017 meeting minutes.
2. **Sectional rehearsals:** The Board discussed taking one rehearsal at which we split the band into brass and woodwinds. One group can go to the chorus room, with the other in the band room. Marion could run the woodwinds sectional and Ron could run the brass sectional. Dave will contact Edgewood's Assistant Principal, Pete Trednivka, in mid- to late-September about using the chorus room for a sectional one time during the December concert cycle.

Schedule

1. **September 10 Concert -- "Passport to Europe: A Musical Tour"**
 - a. Mike has completed the flyer.
 - b. The Bryan children would like to create poster boards with the flags of each country for the music pieces we are playing. Countries will also be listed next to each piece in the concert program. Mike will give the art specs to the Bryans.
2. **March Concert -- "A Celtic Festival"**

The March 25 date is not available at MIHS. March 11 is available, and the Board voted to change the concert to March 11. Music sorting party will be at 6:00 pm at Edgewood on December 6 followed by rehearsal of the March music. We will also have a regular rehearsal on Dec 13 to work on the March music. Rehearsals after the Christmas break will resume on January 10, 2018. December schedule will be put on the CBOB web site's Members' page.
3. **"Home of the Brave" combined concert - November 4, 2017**

Being put together by Aaron Collins, to be performed at the Scott Center (Holy Trinity Academy, Melbourne). It is planned to be a mass concert with various Brevard County musical groups each playing 2 or 3 selections. Due to the performance being on a Saturday and the fact that we struggle with irregular attendance at our regular Wednesday rehearsals, Marion was not in favor of taking on this performance. Board voted for CBOB not to participate in this concert.

Business

1. Balance as of 8/10/2017 was \$22,211.79
2. Insurance is all taken care of. We have our new Certificate of Liability Insurance.
3. June concert proceeds were \$3592.00
4. **State Dept. of Agriculture:** As we are currently incorporated, we are not set up to exceed assets of \$25,000 at any time. With the Band's finances being in very good shape over the past year, we will need to keep an eye on this and may have to investigate moving to a higher asset cap level of incorporation.

Publicity

1. Mike added about 30 new addresses to our mailing list. Flyers will be sent on 8/14.
2. The Merritt Island Veterans Center and Lumberjack Tree Service both expressed interest in placing an ad in the September program. Fran will contact both for more info and convey pricing.

Personnel Manager

1. The Member Handbook currently states parameters for how many rehearsals someone must attend to be considered a full member of the Band and that we don't accept new members within the 2 weeks prior to a concert. What we don't state is how many rehearsals missed within a concert cycle are too many and what the consequences are for exceeding that limit. The Board would like to continue discussion at its next meeting about amending the Member Handbook to address this issue. Section leaders will now begin asking, as their folks are putting their horns away, who will **not** be at rehearsal the following week.
2. **New folder cards**—Margie emailed an example folder card to all Board members for review. The Board approved moving forward with Margie's design. Margie will make the cards and have them ready for the music sorting meeting on Sept. 13, so that section leaders can put together new folders. **NOTE:** Folders will not be numbered sequentially (numbers are assigned in groups of 10 to instrument sections). If any section exceeds their designated set of folder numbers, then an alphabetic letter can follow a folder number.
3. **Southwest Airlines Ticket Raffle**—the raffle has raised \$254 so far.
4. **New "green cards"**—the current supply is almost exhausted. Margie will submit an updated version to Mike for another printing.
5. **CBOB Member Handbook**—the current supply of the January 2014 version is down to two. No more paper copies will be printed and we will continue to update the Handbook online. The Handbook's most up-to-date version is always available on the Members page of the CBOB web site (www.communitybandofbrevard.com/members). Margie expects few changes this year, but we do need to add a section on guidelines for high-school members.

Librarians

Still trying to get an answer from Paige Klaus about missing music/scores. We are missing scores for *Toboggan Ride*, Gene Egge's *O Holy Night*, and *Christmas Intrada*. Also missing the entire *Pas de Deux*.

New Business

1. **Band attendance/issues**—The Board discussed ongoing attendance issues. The Board needs to do a better job of reinforcing/enforcing section leader responsibilities, especially the taking of attendance. Section leaders need to find out each week who will be absent. Every member should have their section leader's phone # in his/her own cell phone, so that s/he can notify the leader of any unexpected absence.

Next Meeting: October 14, 2017 at Cozy Corner in Merritt Island. Eat at 9:00 am and meeting will start at 9:30.