

Community Band of Brevard
Minutes of the Board of Directors Meeting
August 18, 2018

Attendees

Marion Scott, Conductor
Mike Freeman, Publicity
Ken Morris, Secretary

David Scarborough, Chairman
Marjorie Varuska, Personnel Mgr.

Michelle Pittman, Business Mgr.
Marianne Rigolini, Asst. Librarian

The meeting was held at Cozy Corner Cafe on Merritt Island.

Old Business

1. The Board reviewed and accepted the July 14, 2018 meeting minutes.
2. Michelle's father can build a cabinet with casters to use in the storage facility. Dave can get more filing cabinets to store music—Marianne will check on broken ones to determine amount needed. Will stay with present size storage unit for now.
3. Board discussed eventual need for replacement for Marion when he decides to step down. Short-term replacements can be handled with present members (Ron Youmans, David Ammerman, Gary Roland). Finding a long-term replacement can be handled in the future.

Schedule

1. September 9 Concert -- "Broadway" Margie reported only 52 members confirmed to play in the concert. We are somewhat lean in the French horn and alto sax sections.

President's Report

1. Auditorium looks like it will be available for this and the December concerts. Mike asked Dave to firm up dates/availability for March & June concerts, so information can be publicized.

Business

1. Balance as of July31, 2018 is \$21,890.74. Some money will be spent on insurance bills coming due.
2. Board discussed gift for band director (to use for band) at Edgewood—agreed on \$250. Board agreed on \$300 gift for Lindsey Freeman for creating flyers.
3. Band will continue to use Mike Freeman's address as official address. Mike will scan bills to send to Michelle for prompt servicing.

Publicity

1. Mike mails approx. 535 concert flyers as well as approx. 600 email flyers.
2. Nursing homes and retirement villages ask for info about concerts. We should politely inform them that contributions are gladly accepted but not required.
3. Dave mentioned he sometimes needs filler for concert programs. Some suggestions included: thank you to Southwest Airlines for support, membership biographies to show our diversity in backgrounds, and thank you card to supporters signed by band members.
4. Mike would like program info by Sep 1 to allow time for publishing and to use band members at a practice to help fold/insert.

Personnel Manager

1. Southwest raffle has yielded \$320 so far this round.
2. Getting low on new folders. Section leaders should retrieve folders from people who leave. Use old ones for students and initially for new members.
3. Membership is low. Need to advertise and "pump up" the job. Make sure new members feel welcome (not just in your own section). Will have flyers made up for members to hand out to prospects.
4. Can use Facebook page and local Brevard publications to advertise need for new members.

5. Margie will have new CBOB pencils made up. Approx. cost \$150.

New Business

1. Board discussed concert attire in response to inquiries. Board felt that concert attire (except for special summer park concerts) should remain formal. For those without a tux, a long-sleeve collared black shirt could be worn along with black (or dark blue) pants.
2. According to Michelle's brother, present website is actually pretty good. We need to dig into it more to use its capabilities.

Next Meeting: October 6, 2018 at Cozy Corner. Eat at 9:00 a.m. and meeting will start at 9:30.